



FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

2017 PROFESSIONAL DEVELOPMENT AWARD INFORMATION AND INSTRUCTIONS

The Florida Professional Engineers in Government Professional Development Award is presented annually to the nominated government agency that has made the most outstanding contribution to the advancement and improvement of the engineering profession through its employment practices and professional development policies. Its purpose is to recognize and encourage all agencies to adopt progressive policies that support employment of Professional Engineers.

The final selection for the FPEG Professional Development Award will be made by the FPEG Administrative Committee. The factors considered are those outlined in the form, including conditions of employment, utilization of personnel, encouragement of registration, compensation, professional development and internal communications. The Committee reserves the right not to select a recipient for a given year if, in its opinion, none of the nominations is of sufficient stature or quality to justify the award, and so as not to repeat awards to a single agency in consecutive years.

Incomplete forms may lead to disqualification or low rating of nominee. Forms submitted, therefore, should be complete and contain precise and accurate data.

An electronic nomination form must be submitted by **April 15, 2017** to:

allen@fleng.org

***Subject Line should read
'FPEG Professional Development Award'***



FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

2017 PROFESSIONAL DEVELOPMENT AWARD NOMINATION FORM

Information must be submitted electronically on this form in the spaces provided by **April 15, 2017**. Submit form to allen@fleng.org with 'FPEG Professional Development Award' in the subject line of the submittal.

PART I - BACKGROUND INFORMATION

1. Name of government entity and section/division (FDOT District 1, Gainesville Public Works Department, etc.) _____
2. Name and title of individual completing this form, including title and date:

3. Name and title of official in charge of the governmental section/department. (note if P.E.)
Name _____ Title _____
Address _____
Telephone _____
Email _____
4. Briefly describe section/department's immediate function, the services for which it is responsible, the size of population it serves, and its relation to the overall entity's mission.

5. Total number of employees of the section nominated. _____

6. Total number of employees listed in Question 5 who are classified as engineers or engineering supervisors _____
- a. Total number with P.E. licenses

- b. Total number with Engineer Intern or EIT certificates

- c. Total number without P.E. licenses or EIT certificates but who hold engineering degrees or degree in related field.

Total of a-c (should be same as Question 7 above)

7. An 8 1/2" x 11" or 11" x 17" legible organization chart would be helpful to the Committee. Please check if included.

8. Number of FES members within your entity.

9. Number of FES members belonging to the FPEG Practice Section.

PART II - PROFESSIONAL DEVELOPMENT INFORMATION

A. EDUCATION

1. Are engineers authorized to attend career-related courses or seminars during working hours and without loss of annual leave? Yes
No
2. Are engineers authorized to rearrange working hours to attend outside, career-related courses? Yes No
3. If course is outside commuting area, is financial assistance in the form of *transportation or per diem expense reimbursement* provided for attending such courses? Yes
No
4. Does completion of a career-related course result in a reevaluation of the employee's job duties or potential for promotion? Yes
No

B. REGISTRATION

1. Is P.E. or engineering degree *mandatory* as a condition of employment for positions with engineering titles? Yes No

2. Do engineers receive salary increase upon registration? (Check "Yes" if registration is mandatory for engineering positions.) Yes
No

3. Are employees given time off with pay to take P.E. or E.I.T. registration examinations? Yes
No

4. Does the agency pay cost of professional engineer refresher course or sponsor in-house course at no cost to employees? Yes
No

5. Is the chief engineer of the unit named in Statement 4, Part I, a registered P.E.? Yes
No

C. PARTICIPATION IN PROFESSIONAL AND TECHNICAL SOCIETY ACTIVITIES

1. What percent of engineers belong to FES, NSPE and other professional or technical societies?
_____ %

2. What percent of unit engineers presently hold office or serve on committees of national or local professional or technical societies?
_____ %

3. Are engineers reimbursed for membership in professional or technical societies? Yes
No

4. Are engineers reimbursed for attending meetings of

professional and technical societies? Yes
No

D. COMPENSATION

1. May engineering salary scales be adjusted periodically to retain engineers with good performances? Yes No

2. Are salary increases above normal periodic increases given on the basis of superior performance? Yes
No

3. Are annual or periodic salary increments given for steadily improving performance within a given job? Yes
No

E. PROFESSIONAL ENVIRONMENT

1. Is a technical library maintained on the premises, available to engineers during duty hours, which subscribes to professional and technical journals pertinent to engineers' fields, and/or are engineers permitted to spend time on the web during duty hours for technical development? Yes No

2. Are pertinent technical journals regularly routed to engineers? Yes
No

3. Does your organization conduct the exit interview for the people in the engineering position? Yes No

4. Is the information collected in the exit interview and used for future improvements to professional development? Yes No

F. MERIT SYSTEM, POSITION CLASSIFICATION

1. Are regular staff meetings of engineers held at which they have the opportunity to discuss with superiors agency policy? Yes
No

2. Is there a publication, newsletter or magazine which includes coverage of personnel matters and agency mission? Yes
No

3. Is publicity and recognition given to the individual's participation and achievement in professional-technical society activities? Yes
No

G. ENCOURAGEMENT TO SUPPORT K-12 ENGINEERING AWARENESS

- 1. Are engineers encouraged to volunteer in schools, STEM programs, STEM committees? Yes No

- 2. Are engineers permitted to volunteer in the community during workdays without expending their annual leave? Yes No

H. PROFESSIONAL ETHICS

Briefly describe how your organization promotes engineering ethics (through internal training, organizational structure, posting NSPE Code of Ethics and requiring engineering staff to follow the Code, holding internal session to discuss Florida Board of Professional Engineer’s Board of Ethical Review advisory opinions on ethical issues, etc.).

I. PROFESSIONAL DEVELOPMENT ACHIEVEMENT

Briefly describe the one most outstanding achievement your organization has completed to promote engineering professional development. Limit summary to 500 words.

Please submit by April 15, 2017 to:
FPEG PDA
PO Box 750
Tallahassee, FL 32302
or
allen@fleng.org
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