

FOUNDED 1916



Florida  
Engineering  
Society



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## **PDHs for Regional Meetings and Chapter Seminars**

The Florida Engineering Society can extend its umbrella of FBPE approved Exempt Provider status to chapter seminars and regional meetings. The FES Professional Development Committee will review chapter and regional meeting applications for continuing education credit. Chapters must apply for PDH (Professional Development Hours) credit for each seminar they offer.

### **PE License Renewal Requirements**

In order to renew their PE licenses, Professional Engineers in Florida must earn a total of 8 PDHs during each renewal cycle. The current renewal cycle ends February 28, 2007.

### **Course Categories**

**4 PDHs of continuing education credit are required in each of two categories.**

1. The Laws and Rules that govern the practice of engineering in Florida.  
61G15 – Florida Administrative Code  
Chapter 471 of the Florida Statutes
2. Area(s) of Technical Practice

### **What is a PDH?**

1 PDH = 50 minutes in the classroom

### **Application Procedure**

For each seminar or meeting that will provide at least 50 minutes of training, the enclosed application must be completed. No partial PDHs will be granted for a single event.

The application requests:

- 1) the seminar agenda or course outline
- 2) the name & resume of each instructor
- 3) a statement of the technical area of practice to be covered
- 4) the number of PDHs to be offered
- 5) a description of any handouts to be provided

Please send your application to FES headquarters (Attn: Gale Field) at least 6 weeks in advance of your seminar or meeting. The FES Professional Development Committee will review all applications. You will receive your approval within 21 days of receipt of your application at FES Headquarters.

### **FES will record the PDHs with the FBPE**

FES will record the PDHs earned at your meeting with the Florida Board of Professional Engineers. We are required to report PDHs within 5 business days of each event.

**Within three days of your chapter or regional event**, FES headquarters must receive a signed transcript from each engineer who participated.

The application form, instructions, and sample transcript are attached. If you wish to designate a different recipient for your chapter or region or have any questions at all, please contact Gale Field at [gfield@fleng.org](mailto:gfield@fleng.org).