



## **FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT**

### **2023 PROFESSIONAL DEVELOPMENT AWARD INFORMATION AND INSTRUCTIONS**

The Florida Professional Engineers in Government Professional Development Award is presented annually to the nominated government agency that has made the most outstanding contribution to the advancement and improvement of the engineering profession through its employment practices and professional development policies. Its purpose is to recognize and encourage all agencies to adopt progressive policies that support employment of Professional Engineers.

The final selection for the FPEG Professional Development Award will be made by the FPEG Administrative Committee. The factors considered are those outlined in the form, including conditions of employment, utilization of personnel, encouragement of registration, compensation, professional development, and internal communications. The Committee reserves the right not to select a recipient for a given year if, in its opinion, none of the nominations is of sufficient stature or quality to justify the award, and so as not to repeat awards to a single agency in consecutive years.

Incomplete forms may lead to disqualification or low rating of nominee. Forms submitted, therefore, should be complete and contain precise and accurate data.

An electronic nomination form must be submitted by **Friday, April 21, 2023** to:

**[mmontgomery@fleng.org](mailto:mmontgomery@fleng.org)**

***Subject Line should read***

**'FPEG Professional Development Award'**



# FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

## 2023 PROFESSIONAL DEVELOPMENT AWARD NOMINATION FORM

Information must be submitted electronically on this form in the spaces provided by **Friday, April 21, 2023**. Submit form to [mmontgomery@fleng.org](mailto:mmontgomery@fleng.org) with 'FPEG Professional Development Award' in the subject line of the submittal.

### PART I - BACKGROUND INFORMATION

1. Name of government entity and section/division (FDOT District 1, Gainesville Public Works Department, etc.) \_\_\_\_\_
2. Name and title of individual completing this form, including title and date:  
\_\_\_\_\_
3. Name and title of official in charge of the governmental section/department. (note if P.E.)  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_
4. Briefly describe section/department's immediate function, the services for which it is responsible, the size of population it serves, and its relation to the overall entity's mission.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Total number of employees of the section nominated. \_\_\_\_\_

6. Total number of employees listed in Question 5 who are classified as engineers or engineering supervisors \_\_\_\_\_
- a. Total number with P.E. licenses  
\_\_\_\_\_
- b. Total number with Engineer Intern or EIT certificates  
\_\_\_\_\_
- c. Total number without P.E. licenses or EIT certificates but who hold engineering degrees or degree in related field.  
\_\_\_\_\_
- d. Total of a-c (should be same as Question 6 above).  
\_\_\_\_\_
7. An 8 1/2" x 11" or 11" x 17" legible organization chart would be helpful to the Committee. Please check if included. \_\_\_\_\_
8. Number of FES members within your entity. \_\_\_\_\_
9. Number of FES members belonging to the FPEG Practice Section. \_\_\_\_\_

## PART II - PROFESSIONAL DEVELOPMENT INFORMATION

### A. EDUCATION

1. Are engineers authorized to attend career-related courses or seminars during working hours and without loss of annual leave? Yes  No
2. Are engineers authorized to rearrange working hours to attend outside, career-related courses? Yes  No
3. If course is outside commuting area, is financial assistance in the form of *transportation or per diem expense reimbursement* provided for attending such courses? Yes  No
4. Does completion of a career-related course result in a reevaluation of the employee's job duties or potential for promotion? Yes  No

**B. REGISTRATION**

1. Is P.E. or engineering degree mandatory as a condition of employment for positions with engineering titles? Yes  No
  
2. Do engineers receive salary increase upon registration (Check "Yes" if registration is mandatory for engineering positions.) Yes  No
  
3. Are employees given time off with pay to take P.E. or E.I.T. registration examinations? Yes  No
  
4. Does the agency pay cost of professional engineer refresher course or sponsor in-house course at no cost to employees? Yes  No
  
5. Is the chief engineer of the unit named in Statement 4, Part I, a registered P.E.? Yes  No

**C. PARTICIPATION IN PROFESSIONAL AND TECHNICAL SOCIETY ACTIVITIES**

1. What percent of engineers belong to FES, NSPE and other professional or technical societies? \_\_\_\_\_%
  
2. What percent of unit engineers presently hold office or serve on committees of national or local professional or technical societies? \_\_\_\_\_%
  
3. Are engineers reimbursed for membership in professional or technical societies? Yes  No
  
4. Are engineers reimbursed for attending meetings of professional and technical societies? Yes  No

**D. COMPENSATION**

1. May engineering salary scales be adjusted periodically to retain engineers with good performances? Yes  No
2. Are salary increases above normal periodic increases given on the basis of superior performance? Yes  No
3. Are annual or periodic salary increments given for steadily improving performance within a given job? Yes  No

**E. PROFESSIONAL ENVIRONMENT**

1. Is a technical library maintained on the premises, available to engineers during duty hours, which subscribes to professional and technical journals pertinent to engineers' fields, and/or are engineers permitted to spend time on the web during duty hours for technical development? Yes  No
2. Are pertinent technical journals regularly routed to engineers? Yes  No
3. Does your organization conduct the exit interview for the people in the engineering position? Yes  No
4. Is the information collected in the exit interview used for future improvements to professional development? Yes  No

**F. MERIT SYSTEM, POSITION CLASSIFICATION**

1. Are regular staff meetings of engineers held at which they have the opportunity to discuss with superiors agency policy? Yes  No
2. Are pertinent journals regularly routed to engineers? Yes  No
3. Is publicity and recognition given to the individual's participation and achievement in professional-technical society activities? Yes  No

**G. ENCOURAGEMENT TO SUPPORT K-12 ENGINEERING AWARENESS**

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1. Are engineers encouraged to volunteer in schools,  
STEM programs, STEM committees? Yes

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No

2. Are engineers permitted to volunteer in the  
community during workdays without expending their annual leave? Yes

No

**H. PROFESSIONAL ETHICS**

Briefly describe how your organization promotes engineering ethics (through internal training, organizational structure, posting NSPE Code of Ethics and requiring engineering staff to follow the Code, holding internal session to discuss Florida Board of Professional Engineer's Board of Ethical Review advisory opinions on ethical issues, etc.).

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**I. PROFESSIONAL DEVELOPMENT ACHIEVEMENT**

Briefly describe the one most outstanding achievement your organization has completed to promote engineering professional development. Limit summary to 500 words.

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Please submit by **Tuesday, April 21, 2023,**

to:

FPEG PDA

Attn: Meredith Montgomery

PO Box 750

Tallahassee, FL 32302

or

[mmontgomery@fleng.org](mailto:mmontgomery@fleng.org)

**Subject Line should read**

**'FPEG Professional Development Award'**