



FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

2024 PROFESSIONAL DEVELOPMENT AWARD INFORMATION AND INSTRUCTIONS

The Florida Professional Engineers in Government Professional Development Award is presented annually to the nominated government agency that has made the most outstanding contribution to the advancement and improvement of the engineering profession through its employment practices and professional development policies. Its purpose is to recognize and encourage all agencies to adopt progressive policies that support employment of Professional Engineers.

The final selection for the FPEG Professional Development Award will be made by the FPEG Administrative Committee. The factors considered are those outlined in the form, including conditions of employment, utilization of personnel, encouragement of registration, compensation, professional development, and internal communications. The Committee reserves the right not to select a recipient for a given year if, in its opinion, none of the nominations is of sufficient stature or quality to justify the award, and so as not to repeat awards to a single agency in consecutive years.

Incomplete forms may lead to disqualification or low rating of nominee. Forms submitted, therefore, should be complete and contain precise and accurate data.

An electronic nomination form must be submitted by **Friday, April 19, 2024** to:

mmontgomery@fleng.org

***Subject Line should read
'FPEG Professional Development Award'***



FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

2024 PROFESSIONAL DEVELOPMENT AWARD NOMINATION FORM

Information must be submitted electronically on this form in the spaces provided by **Friday, April 19, 2024.** Submit form to mmontgomery@fleng.org with 'FPEG Professional Development Award' in the subject line of the submittal.

PART I - BACKGROUND INFORMATION

1. Name of government entity and section/division (FDOT District 1, Gainesville Public Works Department, etc.) _____
2. Name and title of individual completing this form, including title and date:

3. Name and title of official in charge of the governmental section/department. (note if P.E.)
Name _____ Title _____
Address _____
Telephone _____
Email _____
4. Briefly describe section/department's immediate function, the services for which it is responsible, the size of population it serves, and its relation to the overall entity's mission.

5. Total number of employees of the section nominated. _____

6. Total number of employees listed in Question 5 who are classified as engineers or engineering supervisors _____
- a. Total number with P.E. licenses _____
- b. Total number with Engineer Intern or EIT certificates _____
- c. Total number without P.E. licenses or EIT certificates but who hold engineering degrees or degree in related field. _____
- d. Total of a-c (should be same as Question 6 above). _____
7. An 8 1/2" x 11" or 11" x 17" legible organization chart would be helpful to the Committee. Please check if included. _____
8. Number of FES members within your entity. _____
9. Number of FES members belonging to the FPEG Practice Section. _____

PART II - PROFESSIONAL DEVELOPMENT INFORMATION

A. EDUCATION

1. Are engineers authorized to attend career-related courses or seminars during working hours and without loss of annual leave? Yes ☐ No ☐
2. Are engineers authorized to rearrange working hours to attend outside, career-related courses? Yes ☐ No ☐
3. If course is outside commuting area, is financial assistance in the form of *transportation or per diem expense reimbursement* provided for attending such courses? Yes ☐ No ☐
4. Does completion of a career-related course result in a reevaluation of the employee's job duties or potential for promotion? Yes ☐ No ☐

B. REGISTRATION

1. Is P.E. or engineering degree mandatory as a condition of employment for positions with engineering titles? Yes ☐ No ☐
2. Do engineers receive salary increase upon registration (Check "Yes" if registration is mandatory for engineering positions.) Yes ☐ No ☐
3. Are employees given time off with pay to take P.E. or E.I.T. registration examinations? Yes ☐ No ☐
4. Does the agency pay cost of professional engineer refresher course or sponsor in-house course at no cost to employees? Yes ☐ No ☐
5. Is the chief engineer of the unit named in Statement 4, Part I, a registered P.E.? Yes ☐ No ☐

C. PARTICIPATION IN PROFESSIONAL AND TECHNICAL SOCIETY ACTIVITIES

1. What percent of engineers belong to FES, NSPE and other professional or technical societies? _____%
2. What percent of unit engineers presently hold office or serve on committees of national or local professional or technical societies? _____%
3. Are engineers reimbursed for membership in professional or technical societies? Yes ☐ No ☐
4. Are engineers reimbursed for attending meetings of professional and technical societies? Yes ☐ No ☐

D. COMPENSATION

1. May engineering salary scales be adjusted periodically to retain engineers with good performances? Yes ☐ No ☐
2. Are salary increases above normal periodic increases given on the basis of superior performance? Yes ☐ No ☐
3. Are annual or periodic salary increments given for steadily improving performance within a given job? Yes ☐ No ☐

E. PROFESSIONAL ENVIRONMENT

1. Is a technical library maintained on the premises, available to engineers during duty hours, which subscribes to professional and technical journals pertinent to engineers' fields, and/or are engineers permitted to spend time on the web during duty hours for technical development? Yes ☐ No ☐
2. Are pertinent technical journals regularly routed to engineers? Yes ☐ No ☐
3. Does your organization conduct the exit interview for the people in the engineering position? Yes ☐ No ☐
4. Is the information collected in the exit interview used for future improvements to professional development? Yes ☐ No ☐

F. MERIT SYSTEM, POSITION CLASSIFICATION

1. Are regular staff meetings of engineers held at which they have the opportunity to discuss with superiors agency policy? Yes ☐ No ☐
2. Are pertinent journals regularly routed to engineers? Yes ☐ No ☐
3. Is publicity and recognition given to the individual's participation and achievement in professional-technical society activities? Yes ☐ No ☐

G. ENCOURAGEMENT TO SUPPORT K-12 ENGINEERING AWARENESS

1. Are engineers encouraged to volunteer in schools, STEM programs, STEM committees? Yes ☐ No ☐

2. Are engineers permitted to volunteer in the community during workdays without expending their annual leave? Yes ☐ No ☐

H. PROFESSIONAL ETHICS

Briefly describe how your organization promotes engineering ethics (through internal training, organizational structure, posting NSPE Code of Ethics and requiring engineering staff to follow the Code, holding internal session to discuss Florida Board of Professional Engineer's Board of Ethical Review advisory opinions on ethical issues, etc.).

I. PROFESSIONAL DEVELOPMENT ACHIEVEMENT

Briefly describe the one most outstanding achievement your organization has completed to promote engineering professional development. Limit summary to 500 words.

Please submit by **Tuesday, April 19, 2024**

to:

FPEG PDA

Attn: Meredith Montgomery

PO Box 750

Tallahassee, FL 32302

or

mmontgomery@fleng.org

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'FPEG Professional Development Award'